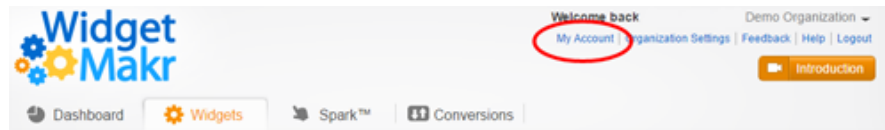


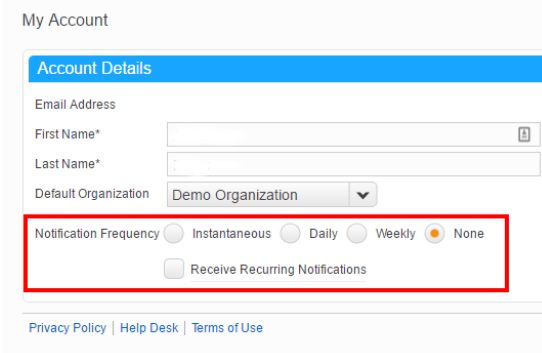
## WidgetMakr Quick Reference: Enable Email Notifications

Turn Notifications on for an Individual WidgetMakr User:

1. Click **My Account** under the **Welcome Back** area in the right-hand corner of the screen.



2. Select the **Notification Frequency** for the widgets which have notifications turned on.

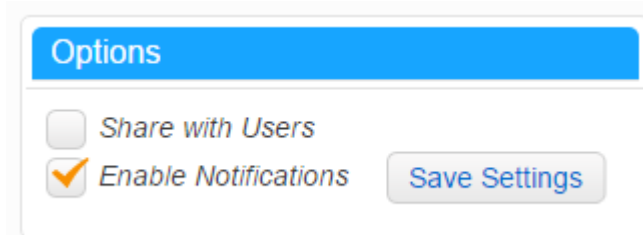
A screenshot of the 'My Account' page. The 'Account Details' section is visible, with fields for 'Email Address', 'First Name\*', 'Last Name\*', and 'Default Organization' (set to 'Demo Organization'). Below these fields, the 'Notification Frequency' section is highlighted with a red box. It contains radio buttons for 'Instantaneous', 'Daily', 'Weekly', and 'None' (which is selected). There is also a checkbox for 'Receive Recurring Notifications' which is unchecked. At the bottom, there are links for 'Privacy Policy', 'Help Desk', and 'Terms of Use'.

*Note: Organization Managers will receive notifications for all Widgets with notifications enabled.*

3. Click the **Receive Recurring Notifications** for recurring contributions.
4. Go to the individual widget for which you wish to receive notifications and click on its name.



5. Under the **Options** box, click on the **Enable Notifications** checkbox and then the **Save Settings** button.

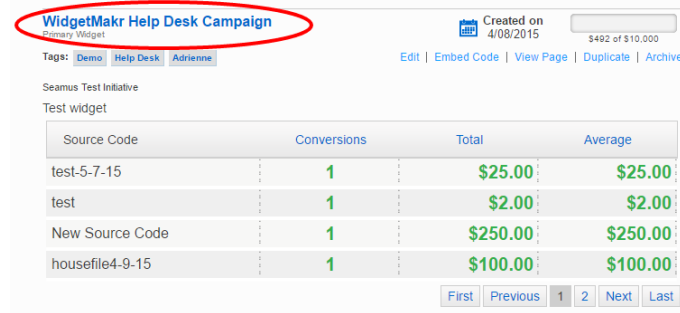
A screenshot of the 'Options' box for a widget. It has a blue header with the word 'Options'. Below the header, there are two checkboxes: 'Share with Users' (unchecked) and 'Enable Notifications' (checked). To the right of the 'Enable Notifications' checkbox is a 'Save Settings' button.

*Note: You will need to enable notifications for each widgets for which you wish to receive updates.*

Turn Notifications on for an Individual Widget:

1. Go to the **Widget** tab and click on the name of the widget on which you wish to enable

notifications.

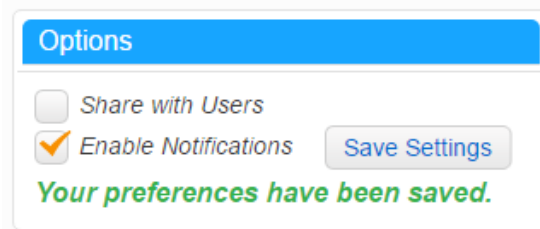


The screenshot shows a campaign page for "WidgetMakr Help Desk Campaign". The title is circled in red. Below the title, there are tags: "Demo", "Help Desk", and "Adrienne". The page also shows "Created on 4/08/2015" and "\$492 of \$10,000". There are links for "Edit", "Embed Code", "View Page", "Duplicate", and "Archive". Below this, it says "Seamus Test Initiative" and "Test widget". A table displays conversion data for four source codes.

Source Code	Conversions	Total	Average
test-5-7-15	1	\$25.00	\$25.00
test	1	\$2.00	\$2.00
New Source Code	1	\$250.00	\$250.00
housefile4-9-15	1	\$100.00	\$100.00

Navigation: First Previous 1 2 Next Last

2. Check the **Enable Notifications** box and click **Save Settings**.



The screenshot shows an "Options" dialog box with two checkboxes: "Share with Users" (unchecked) and "Enable Notifications" (checked). A "Save Settings" button is visible. Below the checkboxes, a green message states "Your preferences have been saved."